Date: _____

Ind.No.: _____

Ref: _____

1.	**Applicant Data**	
	Name of training organisation under which the activity is to take place	
	Address (registered business address)	
	Post Code	City
	Phone	E-mail
	Fax	URL
	Business ID	
	Other information	

1.1	**Contact Person (responsible for this application)**	
	First name	
	Last name	
	Title	Phone
	E-mail	Fax

1.2	**Training Sites** Please use **Annex I** to list all sites where training is to be provided	
1.3	**Intended commencement of activity on (dd/mm/yyyy)**	

2.	**Training course(s) offered:** Please use **Annex II** to list all courses offered (theory and/or flight training)	

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3.	**Accountable Manager (AM)**	
	First name	
	Last name	
	Type and number of licence	Phone
	E-mail	
	Type of Employment	
	☐ Full Time ☐ Part Time	
	☐ Curriculum Vitae attached	
4.	**Safety Manager**	
	First name	
	Last name	
	Type and number of licence	Phone
	E-mail	
	Type of Employment	
	☐ Full Time ☐ Part Time	
	☐ Curriculum Vitae attached	
5.	**Compliance Monitoring Manager**	
	First name	
	Last name	
	Type and number of licence	Phone
	E-mail	
	Type of Employment	
	☐ Full Time ☐ Part Time	
	☐ Curriculum Vitae attached	
6.	**Head of Training (HT)**	
	First name	
	Last name	
	Type and number of licence	Phone
	E-mail	
	Type of Employment	
	☐ Full Time ☐ Part Time	
	☐ Curriculum Vitae attached	

7.	**Chief Flight Instructor (CFI)**
	First name
	Last name
	Type and number of licence Phone
	E-mail
	Type of Employment
	☐ Full Time ☐ Part Time
	☐ Curriculum Vitae attached
8.	**Chief Theoretical Knowledge Instructor (CTKI)**
	First name
	Last name
	Type and number of licence Phone
	E-mail
	Type of Employment
	☐ Full Time ☐ Part Time
	☐ Curriculum Vitae attached
9.	**Name of Flight Instructor(s)** Please use **Annex III** to list all flight instructors employed to provide the training courses offered.
9.1	**Total number of ground and flight instructors:**
10.	**Aerodrome(s) and/or operating site(s) to be used** Please use **Annex IV** to list all aerodromes/operating sites used to provide training courses.
11.	**Flight Operations Accommodation** Please use **Annex V** to list all rooms used as flight operations accommodation.
12.	**Theoretical Instruction Facilities** Please use **Annex VI** to list and describe all rooms used as theoretical instruction facilities.
13.	**Description of Training Devices** Please use **Annex VII** to list and describe all training devices used to provide the training courses.
14.	**Description of Aircraft** Please use **Annex VIII** to list and describe all aircraft used for training.
15.	**Proposed administration and manuals (submit with application if required)** ☐ Operations Manual ☐ Training Manual(s) ☐ Course Programmes ☐ Safety Management Manual (SMM) ☐ Compliance Monitoring

Note: If answers to any of the above questions are incomplete, the applicant should provide full details of alternative arrangements separately.

I, (name) _____ ,

on behalf of (name of training organisation) _____

certify that all the above named persons are in compliance with the applicable requirements and that all the above information given is complete and correct.

Date   Signature

Annex I	Training Sites (ref. 1.2) **List of sites where the training courses will be provided** Please enter the full address details for each training site.
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

Insert additional lines if necessary

Annex II	Training Course(s) (ref. 2.) **List of training courses to be provided** Please enter the course name/identification/ course FCL type and select the type(s) of training.		
	Course Name	**Course FCL Type**	**Type of Training**
1.			☐ Theory ☐ Flight Training/Simulation
2.			☐ Theory ☐ Flight Training/Simulation
3.			☐ Theory ☐ Flight Training/Simulation
4.			☐ Theory ☐ Flight Training/Simulation
5.			☐ Theory ☐ Flight Training/Simulation
6.			☐ Theory ☐ Flight Training/Simulation
7.			☐ Theory ☐ Flight Training/Simulation
8.			☐ Theory ☐ Flight Training/Simulation
9.			☐ Theory ☐ Flight Training/Simulation
10.			☐ Theory ☐ Flight Training/Simulation
11.			☐ Theory ☐ Flight Training/Simulation
12.			☐ Theory ☐ Flight Training/Simulation
13.			☐ Theory ☐ Flight Training/Simulation
14.			☐ Theory ☐ Flight Training/Simulation
15.			☐ Theory ☐ Flight Training/Simulation
16.			☐ Theory ☐ Flight Training/Simulation
17.			☐ Theory ☐ Flight Training/Simulation
18.			☐ Theory ☐ Flight Training/Simulation
19.			☐ Theory ☐ Flight Training/Simulation
20.			☐ Theory ☐ Flight Training/Simulation

Insert additional lines if necessary

Annex III	Flight Instructors (ref. 9.) List of flight instructors employed to provide the training courses offered Please enter the name of the instructor, the type of licence, the licence number and employment type.			
	Instructor Name	**Type of Licence**	**Licence Number**	**Employment**
1.				☐ Full Time ☐ Part Time
2.				☐ Full Time ☐ Part Time
3.				☐ Full Time ☐ Part Time
4.				☐ Full Time ☐ Part Time
5.				☐ Full Time ☐ Part Time
6.				☐ Full Time ☐ Part Time
7.				☐ Full Time ☐ Part Time
8.				☐ Full Time ☐ Part Time
9.				☐ Full Time ☐ Part Time
10.				☐ Full Time ☐ Part Time
11.				☐ Full Time ☐ Part Time
12.				☐ Full Time ☐ Part Time
13.				☐ Full Time ☐ Part Time
14.				☐ Full Time ☐ Part Time
15.				☐ Full Time ☐ Part Time
16.				☐ Full Time ☐ Part Time
17.				☐ Full Time ☐ Part Time
18.				☐ Full Time ☐ Part Time
19.				☐ Full Time ☐ Part Time
20.				☐ Full Time ☐ Part Time

Insert additional lines if necessary

Annex IV	**Aerodrome(s) and/or operating site(s) to be used** (ref. 10.) **List of aerodromes used to provide training courses** Please enter the full name and address of all aerodromes where training is taking place.	
	Aerodrome	
1.		☐ IFR approaches ☐ Night flying ☐ Air traffic control ☐ Flight testing facilities ☐ data reply facilities
2.		☐ IFR approaches ☐ Night flying ☐ Air traffic control ☐ Flight testing facilities ☐ data reply facilities
3.		☐ IFR approaches ☐ Night flying ☐ Air traffic control ☐ Flight testing facilities ☐ data reply facilities
4.		☐ IFR approaches ☐ Night flying ☐ Air traffic control ☐ Flight testing facilities ☐ data reply facilities
5.		☐ IFR approaches ☐ Night flying ☐ Air traffic control ☐ Flight testing facilities ☐ data reply facilities
6.		☐ IFR approaches ☐ Night flying ☐ Air traffic control ☐ Flight testing facilities ☐ data reply facilities
7.		☐ IFR approaches ☐ Night flying ☐ Air traffic control ☐ Flight testing facilities ☐ data reply facilities
8.		☐ IFR approaches ☐ Night flying ☐ Air traffic control ☐ Flight testing facilities ☐ data reply facilities
9.		☐ IFR approaches ☐ Night flying ☐ Air traffic control ☐ Flight testing facilities ☐ data reply facilities

Insert additional lines if necessary

Annex V	**Flight Operations Accommodation** (ref. 11.) **List of all rooms used as flight operations accommodation** Please enter the location, number of rooms and size.		
	Location	**Number**	**Size (Length x Width)**
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

Insert additional lines if necessary

Annex VI	Theoretical Instruction Facilities (ref. 12.) **List of all rooms used as theoretical instruction facilities** Please enter the location, number of rooms and size.		
	Location	**Number**	**Size (Length x Width)**
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
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18.			
19.			
20.			

Insert additional lines if necessary

Annex VII	**Training Devices** (ref. 13.) **List of all training devices used to provide training courses** Please identify the device, the aircraft type and type of device.		
	Identification (if applicable)	**Type of Aircraft** (if applicable)	**Type of Device**
1.			☐ FFS ☐ FTD 1 ☐ FNPT I ☐ FTD 2 ☐ FNPT II ☐ FTD 3 ☐ FNPT III ☐ BITD
2.			☐ FFS ☐ FTD 1 ☐ FNPT I ☐ FTD 2 ☐ FNPT II ☐ FTD 3 ☐ FNPT III ☐ BITD
3.			☐ FFS ☐ FTD 1 ☐ FNPT I ☐ FTD 2 ☐ FNPT II ☐ FTD 3 ☐ FNPT III ☐ BITD
4.			☐ FFS ☐ FTD 1 ☐ FNPT I ☐ FTD 2 ☐ FNPT II ☐ FTD 3 ☐ FNPT III ☐ BITD
5.			☐ FFS ☐ FTD 1 ☐ FNPT I ☐ FTD 2 ☐ FNPT II ☐ FTD 3 ☐ FNPT III ☐ BITD
6.			☐ FFS ☐ FTD 1 ☐ FNPT I ☐ FTD 2 ☐ FNPT II ☐ FTD 3 ☐ FNPT III ☐ BITD
7.			☐ FFS ☐ FTD 1 ☐ FNPT I ☐ FTD 2 ☐ FNPT II ☐ FTD 3 ☐ FNPT III ☐ BITD
8.			☐ FFS ☐ FTD 1 ☐ FNPT I ☐ FTD 2 ☐ FNPT II ☐ FTD 3 ☐ FNPT III ☐ BITD
9.			☐ FFS ☐ FTD 1 ☐ FNPT I ☐ FTD 2 ☐ FNPT II ☐ FTD 3 ☐ FNPT III ☐ BITD
10.			☐ FFS ☐ FTD 1 ☐ FNPT I ☐ FTD 2 ☐ FNPT II ☐ FTD 3 ☐ FNPT III ☐ BITD

Insert additional lines if necessary

Annex VIII	Aircraft (ref. 14.) **List of all aircraft used to provide training courses** Please identify the aircraft registration, type designation and IFR.		
	Registration	**Class/Type of Aircraft**	**Equipped**
1.			☐ IFR ☐ Flight test instrumentation
2.			☐ IFR ☐ Flight test instrumentation
3.			☐ IFR ☐ Flight test instrumentation
4.			☐ IFR ☐ Flight test instrumentation
5.			☐ IFR ☐ Flight test instrumentation
6.			☐ IFR ☐ Flight test instrumentation
7.			☐ IFR ☐ Flight test instrumentation
8.			☐ IFR ☐ Flight test instrumentation
9.			☐ IFR ☐ Flight test instrumentation
10.			☐ IFR ☐ Flight test instrumentation
11.			☐ IFR ☐ Flight test instrumentation
12.			☐ IFR ☐ Flight test instrumentation
13.			☐ IFR ☐ Flight test instrumentation
14.			☐ IFR ☐ Flight test instrumentation
15.			☐ IFR ☐ Flight test instrumentation
16.			☐ IFR ☐ Flight test instrumentation
17.			☐ IFR ☐ Flight test instrumentation
18.			☐ IFR ☐ Flight test instrumentation
19.			☐ IFR ☐ Flight test instrumentation
20.			☐ IFR ☐ Flight test instrumentation

Insert additional lines if necessary